Jeff Clemons Chairman Kerry Watson Commissioner, District 1 Garry Marchman Commissioner, District 2



Kelly Duke Commissioner, District 3 Corey Freeman Commissioner, District 4 John Bullard County Administrator

Public Records Request Form

REQUEST NUMBER (TO BE COMPLETED BY COUNTY):	
Name:	
Phone Number:	
Mailing Address:	-
City: State:	_ Zip Code:
Street Address (if different from mailing a	address):
City: State:	_ Zip Code:
Government entity to which Request to II	nspect Public Records is directed:
obligated to respond to a request that is v Public Officer obligated to respond to a re	PLEASE NOTE- Be as specific as possible. The County's Public Officer is not vague, ambiguous, overly broad, or unreasonable in scope, nor is the equest that seeks records that do not exist or materials that are not public for public records may increase the fees to cover the administrative cost records.

ADMINISTRATIVE FEES: Payment of estimated administrative fees will be required before your request is fulfilled and, in the case of a time-intensive request, i.e., a request that is estimated to require more than eight hours of staff time to process, prior to the initiation of a search for records responsive to the request. You will be notified of any estimated administrative fees and the procedures for payment once your request has been evaluated by the County's Public Officer.

CERTIFICATION AND PROOF OR RESIDENCY: By signing below and submitting this request, you certify that you are an Alabama resident with standing to make request to inspect public records pursuant to Alabama law.

For purposes of this request, a resident is an individual who is permanently domiciled in Alabama with an expectation to remain in Alabama as demonstrated by reasonable proof of residency such, but not limited to, a valid Alabama driver's license or voter registration. *Proof of residency will be required in conjunction with the submission of this request.*

SUBMISSION OF REQUEST: Requests to inspect records in the custody and control of the Cullman County Commission must be submitted in person during regular business hours at the following location:

500 2nd Ave SW

Cullman, AL 35055

Signed and certified this _____ day of _____, 20____.

Signature of Requester